

Czech Aikido Association Aikikai of the Czech Republic

Technical Rules

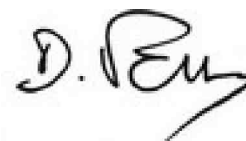
Version approved by the CAA TC on 24th July 2006

Version approved by the CAA TC on 16th April 2011

Version approved by the CAA TC on 20th September 2022



CAA President



CAA TC Director

Czech Aikido Association Technical rules

CAA technical rules (CAA TR) issued by CAA Technical Committee (CAA TC).

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Article 1 CAA Teachers' Community (Shidosha-Kai)

1.1 CAA Technical Commission Director (CAA TC Director)

- 1.1.1 CAA TC Director is appointed by the highest authority of the organization which is CAA General Assembly (CAA GA).
- 1.1.2 CAA TC Director is an executive function that includes performing the following tasks:
- being the main CAA teacher on national and international level (National Tutorials, Summer and Winter School, Shidosha-Kai)
 - establishing and directing CAA Technical Commission
 - establishing and directing CAA Shidosha-Kai
 - leading the Examination Committee for Dan Aikikai grades
- 1.1.3 CAA TC Director proposes the configuration of CAA TC from Shidosha-Kai members and submits the proposal for a vote at the annual meeting of the CAA Shidosha-Kai.
- 1.1.4 CAA TC Director proposes the Secretary of Technical Commission (CAA TCS).

1.2 CAA Technical Commission (CAA TC)

- 1.2.1 CAA TC is an indispensable CAA body.
- 1.2.2 CAA TC is the body which organizes all technical activities within CAA, it solves all technical aspects of aikido and it is responsible namely for:
- teaching on national and international level
 - creating CAA Technical Rules
 - examinational system and examinations
 - assigning a suitable person to the function of "Person in Charge" of Aikikai Foundation within the Examination Committee for Dan Aikikai grades
 - assigning suitable persons to functions within CAA Shidosha-kai (Fuku-Shidoin, Shidoin, examination commissioners within CAA clubs, teachers for CAA Regional Tutorials, teachers and examinational commissioners for CAA National Tutorials).
- 1.2.3 CAA TC together with the leadership of CAA makes out the *Supplement no. 3 – Financial Agreement – CAA Tutorials*.
- 1.2.4 CAA TC works (meets once a year at least) and makes decisions in the configuration as follows: CAA TC Director, CAA TC Secretary, members of CAA TC in odd number.
- 1.2.5 CAA TC can be extended for CAA TC advisors, who participate on all work and proceedings of CAA TC with an advisory vote, that means without decision-making power.
- 1.2.6 Any proposal brought up within the CAA TC proceedings is subject to democratic voting after having been discussed. In case of equal numbers of other votes, CAA TC Director has the right of the decisive vote.
- 1.2.7 In case of absence of CAA TC Director, the other members of the CAA TC cannot make any own decisions except the situation when his disablement is longer than 6 months. CAA TC proceedings can undergo in absence of CAA TC Director if being consulted in written form (by letter, e-mail). Decisions of CAA TC are

then presented as its homogenous view in written form signed by CAA TC Director.

- 1.2.8 CAA TC Secretary's main job is to help CAA TC Director, especially with his administrative work (keeping the lists and tally sheets of examinations, collecting information and materials for preparation of tutorials, mailing CAA TC materials) and coordinating CAA TC members' work. Based on a proposal put forward to CAA General Assembly he (CAA TCS) can be elected as a regular member of the CAA Board, who represents CAA TC in proceedings, co-ordinates and interconnects work of CAA TC and CAA Board.
- 1.2.9 Other CAA TC members' work is to stand in for CAA TCS if necessary.

1.3 CAA Shidosha-Kai (Shidojin, Fuku-Shidojin)

- 1.3.1 Shidosha-Kai is the community of CAA-teachers, directed by CAA TC Director. Its goal is to spread understanding of the didactic system and raising CAA teachers.
- 1.3.2 The membership in CAA Shidosha-Kai is cost-free and voluntary. Any active CAA member may become a member of Shidosha-Kai, if he has successfully passed the 2nd Dan examination, but only if he proves continuous and active work in and for CAA. The candidate must apply in written form towards CAA TC. The membership and the titles must be approved every year by CAA TC at the occasion of annual Shidosha-Kai CAA meeting.
- 1.3.3 Titles given to Shidosha-Kai members are:
Shidojin = from the 4th Dan Aikikai
Fuku-Shidojin = from the 2nd Dan Aikikai to the 3rd Dan Aikikai
- 1.3.4 The Shidosha-Kai titles with all consecutive rights and duties are valid only within CAA.
- 1.3.5 Duties of Shidosha-Kai members are:
a) to carry on intensive training, to bring themselves to a better technical level (didactic system and CAA Examination Program)
b) to take part in CAA Tutorials (NT, RT and especially SS) and Shidosha-Kai meetings
c) to supervise the observation of CAA Basic Documents (esp. CAA TR) in their own clubs and as teachers during CAA RT and CAA NT which is the matter of great moral responsibility.
- 1.3.6 Every Shidojin from the 4th Dan Aikikai approved by the CAA TC may become a teacher and examiner at tutorials organized by CAA at CAA clubs as a National (CAA NT). A valid list of CAA teachers and examiners at CAA NT is announced by the CAA TC at the CAA Shidosha-Kai Annual Meeting. The current list is included in the "Request for a CAA NT" form on the CAA website.
- 1.3.7 Every Fuku-Shidojin from the 3rd Dan and Shidojin from the 4th Dan Aikikai approved by CAA TC may become a teacher of CAA at tutorials organized by CAA in CAA clubs as a Regional (CAA RT). He is not allowed to examine members from CAA clubs other than those practicing in his own club. A valid list of CAA teachers on the CAA RT shall be announced by the CAA TC at the annual Shidosha-Kai CAA meeting. The updated list is included in the "Request for a CAA RT" form on the CAA website.

- 1.3.8 If the title holder gives up practicing Aikido, or he ceases being a CAA member or a member of Shidosha-Kai, the title loses its validity.
- 1.3.9 CAA TC may withdraw the titles in case of not performing the duties of CAA Shidosha-Kai member or repeated acting against CAA Basic Documents (esp. CAA TR).

1.4 The Examination Committee for Dan Aikikai Grades (CAA ECD)

- 1.4.1 The two-member CAA ECD was established in 2002 with the approval of the Aikikai Foundation. Within the CAA, it has competent and exclusive authority to conduct examinations for all levels of dan Aikikai. As of 2021, it consists of two CAA Shihans.
- 1.4.2 CAA ECD works twice a year at CAA Summer School and Winter School in the only possible configuration:
- the head of the committee, a person charged by CAA as the CAA TC Director
 - the assistant of the committee, a person charged by CAA as a “Person in Charge” for Aikikai Foundation.
- 1.4.3 In the case of legitimate absence of one of the mentioned members of CAA ECD, and after mutual agreement, the second member of the CAA ECD can summon “ad hoc” at least two substitutes from the CAA Shidosha-Kai ranks, who are at least 4th Dan Aikikai holders.
- 1.4.4 Executing Dan Aikikai examinations for CAA members in abroad is the matter of agreement between both appointed members of CAA ECD.
- 1.4.5 The CAA establishes a minimum two-member CAA ECD, which is composed of other CAA TC members (holders of at least the 4th Dan Aikikai) and works twice a year during the CAA SS and CAA WS. At the same time as the 1st Kyu examinations, only the 1st dan Aikikai may be examined independently.
- 1.4.6 Exclusively both appointed members of CAA ECD according to article 1.4.1 then sign the appropriate forms and Aikikai Foundation passes.

1.5 CAA Examinators (CAA Ex)

- 1.5.1 Only CAA Shidosha-Kai Members may become CAA Ex:
- *the 2nd Dan Aikikai holder / Fuku-Shido-in*
 - 6th to 5th Kyu in his/her own club
 - *the 3rd Dan Aikikai holder / Fuku-Shido-in*
 - 6th to 4th Kyu in his/her own club
 - *the 4th Dan Aikikai holder / Shido-in*
 - 6th to 3rd Kyu in his/her own club
 - 6th to 4th Kyu at CAA NT
 - CAA ECD can invite him/her to assist at the occasion of the examination for dan Aikikai done by a member of his/her CAA club
 - *the 5th Dan Aikikai holder / Shido-in*
 - 6th to 2nd Kyu in his/her own club - for 1st Kyu with the agreement of CAA TC Director
 - 6th to 2nd Kyu at CAA NT
 - he/she may be the member of CAA ECD for 1st to 4th Dan Aikikai
 - *the 6th Dan Aikikai holder / Shido-in or Shihan*
 - 6th to 1st Kyu in his/her own club

- 6th to 2nd Kyu at CAA NT - for 1st Kyu with the agreement of CAA TC Director
 - he/she may be the member of CAA ECD for 1st to 4th Dan Aikikai.
- 1.5.2 The CAA TC Director is authorized to examine for all Kyu grades (for 1st Kyu usually only during SS or WS CAA) on his tutorials within CAA. For ensuring the examinations he can establish examination committees made up “ad hoc” from CAA Shidosha-Kai ranks, however, the 4th Dan Aikikai holders at least.
- 1.5.3 The CAA Shidosha-Kai member submits his application to the CAA TC to become an examiner in his/her club only through the Dojo Responsible. He/she is authorized to examine only up to the grade which is assigned to him/her by his/her Head of Dojo and according to CAA TR.
- 1.5.4 Members of CAA clubs without their own CAA Ex may do the Kyu grade examinations during tutorials of CAA TC Director or during CAA NT. They may also ask the CAA TC to assign an external examiner for them.
- 1.5.5 The CAA Examiner’s title is valid only within the CAA and within the time limit set by CAA TR.
- 1.5.6 Circumstances that may (according to CAA TC consideration) cause the loss of the examination commissioner’s title:
- a) the loss of Shidoin / Fuku-shidoin titles or serious error during the work
 - b) repeated absence in the CAA Shidosha-Kai meetings and Shidosha-Kai tutorials
 - c) repeated absence in the CAA Summer Schools and CAA National Tutorials lead by members of TC CAA.

Article 2 CAA Examinations

2.1 CAA Examination Rules

- 2.1.1 All CAA members (but only CAA members) can take part in the examinations.
- 2.1.2 Examinations Programme (from the 6th Kyu up to the 4th Dan Aikikai) which was introduced by former CAA Technical Director Masatomi Ikeda Shihan and which is the basis for any examination within CAA is published by CAA TC (*Supplement no. 1 / Examinations Programme (6th Kyu – 4th Dan Aikikai)*).
- 2.1.3 Minimum requirements for CAA examinations have been published by CAA TC as *Supplement no. 2 / Minimum requirements for Examinations*.
- 2.1.4 The regular examinations can only be taken as described in CAA TR. Exceptions according to article 2.1 can only be made by CAA TC.

2.2 Applying for examinations

Applications for Examinations have to be sent by the Dojo Responsible towards CAA TC Secretary and arrive there:

- 2 weeks before examination for Kyu Grades
- 2 months before examination for Dan Aikikai Grades.

2.3 Payment and Registration

Payments for the examinations (more detailed in CAA Economic Rules (CAA ER)) have to be done right on the spot and in advance. Registration in the CAA passport is made by the examiner on the spot immediately after the examination. CAA TC Secretary registers all candidates and all examinations with data acquired from CAA Ex and then he passes the lists of candidates with their payments to the treasurer for his tally records.

2.4 Responsibility of the CAA Examinators

The responsibility of the examiner is to check the candidate's membership in CAA, meeting the conditions for passing the examination, the correct amount of payment and its passing to the treasurer (if not done by the Dojo Responsible) and immediate passing the information to the CAA TC Secretary.

2.5 Examinations of the CAA members abroad

Examinations abroad are possible only with the written agreement of CAA TC under the following conditions:

- the Examination can only be made within Aikikai Foundation System (Hombu Dojo)
- the candidate is living abroad for more than 1 year and has the permission from the head of his/her CAA club to take the examination.

2.6 Obligatory clothing for CAA examinations

For all Kyu grades and during the 1st Dan Examinations as well: white keikogi, white belt. For other Dan grades: white keikogi, black belt, hakama.

Article 3 CAA Tutorials System

3.1 The concept definition

3.1.1 The Tutorials System is the necessary structure for Aikido development within CAA.

3.1.2 There are different types of CAA Tutorials:

- **CAA National Tutorials of CAA TC Director (CAA NSTCD)** organized by the CAA under the direction of the CAA TC Director, including two Aikido Schools - Summer School (**CAA SS**) and Winter School (**CAA WS**), and **CAA Tutorials for Shidosha-Kai & Yudansha**. In the reasonable absence of the CAA TC Director from a CAA SS or CAA WS or CAA Shidosha-Kai and Yudansha, the other CAA Shihan shall, by mutual agreement and in cooperation with the CAA TC, take the responsibility for these events.
- **CAA National Tutorials (CAA NT)** held with the 6th - 2nd Kyu examinations according to the examination competences (see article 1.5) under the direction of the CAA Shihans or Shidoins. These tutorials are applied for via the *Request for CAA NT and Examination* forms, which are sent to CAA club leaders or downloadable from the CAA website.
- **CAA TC National Tutorials (CAA TCNT)** is held by the CAA once a year during a weekend and does not include examinations. Lessons are conducted

under the direction of CAA TC members. It is obligatory for teaching that all teachers assist in all other lessons. The CAA TC can decide, that one of the teachers may be replaced by another CAA teacher, but not less than a 4th Dan Aikikai holder.

- **CAA International Tutorials of foreign teachers (CAA ITFT)** are organized by the CAA under the direction of foreign teachers selected by the CAA TC and without examinations. The CAA Board and the CAA TC decide on a case-by-case basis on the possibility of implementing a CAA ITFT based on the requirements of the foreign teachers, local organizational and financial conditions (taking or not taking responsibility for funding the event from the CAA budget according to the amount approved for this purpose by the CAA GA).
- **CAA Regional Tutorials of Czech CAA teachers (CAA RT)** organized by CAA without examinations under the guidance of Shidosha-Kai CAA members from the 3rd Dan Aikikai. These tutorials are applied for via the *Request for CAA RT* forms sent to CAA club leaders or downloadable from the CAA website. During the CAA RT examinations may be conducted under the direction of the local CAA club leader organizing the tutorial. In this case, he/she will only examine the members of his/her club within his/her jurisdiction and the CAA RT teacher will participate in the examinations only as a chairperson. In addition, the CAA RT teacher may, on site and within his/her authority, examine members of his/her club who are participating in the tutorial with him/her.

3.2 CAA National and Regional Tutorials and International Tutorials of foreign teachers

- 3.2.1 CAA Tutorials are organized by one (or more) clubs under the name of CAA and in co-ordination with CAA TC.
- 3.2.2 CAA NT and CAA ITFT are planned one year in advance (before CAA WS at the latest) and have priority to any other activities. No other activity (like Private Stage or Regional Tutorial) is allowed one week before and one week after unless an exception has been granted by CAA TC.
- 3.2.3 CAA RT are planned long enough in advance in accordance with CAA NT and CAA ITFT Programme. The timing must respect the basic requirement (at least one week before and one week after the CAA NT and CAA ITFT) and two CAA RT or other events (Private Tutorials) cannot be held in the same region at the same time, unless an exception has been granted by CAA TC.

3.3 Administration of CAA Tutorials

- 3.3.1 CAA TC sends in advance Programme of NT, ITFT and RT of CAA for the particular year to the heads of clubs. This programme may be continuously updated (namely CAA RT programme).
- 3.3.2 The TC Secretary co-ordinates the dates and sends the information to CAA TC Director.
- 3.3.3 The programme plan is usually made during CAA Summer and Winter Schools and after coordinating all the dates with teachers it is approved by CAA TC and published.

- 3.3.4 The CAA clubs are free to choose from the Czech teachers - CAA Shidosha-Kai members listed on the forms "*Request for a CAA NT*" or "*Request for a CAA RT*" and they can arrange a suitable date with him/her. Forms which are filled in and sent in time to the CAA TC Secretary give information to the CAA TC which is necessary for making out and updating the list of all CAA Tutorials.
- 3.3.5 Incomes and costs related to CAA Tutorials are the matter of agreements within CAA ER, which are published as *Supplement no. 3 / Financial Agreement – CAA Tutorials*.

3.4 Other Activities

- 3.4.1 Information about other activities organized by any CAA club, like private stages of Czech as well as foreign CAA teachers or demonstrations clearly declared as CAA club actions are obligatory to be sent in written form in advance by the head of clubs to CAA TC Secretary.
- 3.4.2 These activities have to observe CAA activities and the rules for tutorials as mentioned in CAA TR.
- 3.4.3 Private tutorials and public performances held under the name of a CAA club are subject to prior notification and formal confirmation by the CAA TC.
- 3.4.4 All teachers in any CAA club have to be CAA members, the foreign teachers at CAA Tutorials have to be members of Aikikai organizations (recognized by Hombu Dojo). CAA members are not allowed to teach in other clubs but CAA. An exception can be granted by CAA TC (e.g., opening of a new club which is going to become a CAA club within a short period).